



JAMES IRWIN CHARTER HIGH SCHOOL

Committed to Character Development and Academic Excellence

April 27, 2020

Dear JICHS Parents and Guardians,

I hope each of you are doing well and that your family is staying healthy! Please make sure to read this letter carefully as it contains critical information concerning the end of the school year. Remember to practice social distancing while on campus for any reason.

LAST DAY OF SCHOOL: May 14, 2020, will be the students' last day of the year for all James Irwin Charter Schools. The last day to turn in any assignments for credit is Friday, May 8, 2020, by 11:59 p.m. Students who did not participate in JICHS distance learning risk having to repeat classes for credit if they receive a D in math and foreign language or an F in other subjects.

FINAL EXAMS: Each teacher will send instructions and study guides for final exams in their classes. The final exam schedule is as follows:

Tuesday, May 12 – English and history

Wednesday, May 13 – Math and science

Thursday, May 14 – All other classes

TEXTBOOK AND SCHOOL PROPERTY RETURN: Textbooks and other school property (athletic uniforms, cameras, electronics, etc.) must be turned in by students' last name using the following schedule:

A-F Wednesday, May 6, 7:30 a.m. – 9:30 a.m.

G-L Wednesday, May 6, 10:00 a.m. – Noon

M-R Thursday, May 7, 7:30 a.m. – 9:30 a.m.

S-Z Thursday, May 7, 10:00 a.m. – Noon

A-Z Friday, May 8, 5:00 p.m. – 8:00 p.m. (for those who absolutely cannot make it before)

The above dates and times are for all students, 9th through 12th grade. This will occur in the high school gym. Textbooks that are not returned will be charged to the student's Infinite Campus account. Parents/guardians need to follow the above schedule as we will be receiving hundreds of textbooks during each time slot and need to make sure social distancing is followed by everyone on campus. *Friday is strictly reserved for those with a legitimate conflict.*

AWARDS & ITEMS: When textbooks are returned on campus (following the above schedule), student awards will be distributed at the same time, as well as other items teachers may have such as student journal books, art projects, work from before the school closure, etc.

YEARBOOKS: Yearbooks are scheduled to be delivered to the school in time for pick-up when you return textbooks May 6-8. See the above schedule for your day and time slot.

REGISTRATION DEADLINE: The registration deadline to enroll for next year is June 1, 2020. All families are strongly encouraged to register as soon as possible so that the master class schedule can be set. Normally, by this time of year, the master schedule is completed so we can work to get classes for which students register.

FRONT OFFICE HOURS: The JICHS front office will be open on Mondays, 7:30 a.m. until noon for April 27, May 4 and May 11. After that, the front office will be open Monday through Thursday, 8:00 a.m. until noon, May 18 through June 4.

CONCERTS, PROMOTION CEREMONY & FIELD DAY: Unfortunately, due to the social distancing orders by the state, all concerts, the Promotion Ceremony and Field Day have been cancelled for this year.

GRADUATION, CAPS & GOWNS: Seniors will be able to pick-up their cap and gown on a separate date and time to be determined soon. While on campus, they should be prepared to put on their cap and gown for a senior graduation picture taken with our official JICHS backdrop. The cap and gown picture will be used in the senior slide show DVD, and can also be emailed to the student upon request. The administration is still working on a potential graduation ceremony under our current COVID-19 social distancing conditions. All proposals must be approved by the El Paso County Health Department. More details about cap and gown pick-up and graduation will follow in a separate communication for seniors and their families.

NOTE: Seniors with outstanding account balances or missing school property will not be allowed to walk at the proposed graduation ceremony, nor will they receive their diploma or transcripts until their balance is paid in full and all school property is returned (see [Financial Obligations](#), *Student Handbook*).

JONATHAN BERG'S RETIREMENT: Our founder and CEO, Jonathan Berg, is retiring this year. While we planned a big shindig, it has been cancelled due to the quarantine. However, we want to make his retirement as meaningful as possible. Therefore, if you would like to celebrate this special occasion with a letter, picture or note, you can send it to ginger.brining@jamesirwin.org. All submissions will be compiled into a book to celebrate Mr. Berg's 20 years at JICS. This is your opportunity to let him know the difference he has made for your student through his loving sacrifices in building James Irwin Charter Schools.

SUMMER ASSIGNMENTS: Each year, depending on the course a student is taking in the fall (English, AP, CE, etc.), students are given assignments to do during the summer to better prepare them for the course. Due to the disruptive nature of the COVID-19 crisis, JICHS is still deciding upon summer assignments, which will be communicated to students as soon as they are determined.

FRONTIER RANCH: Make sure to reserve your spot for this August's Frontier Ranch by filling out and submitting the paperwork found on our website or in the front office. You can make payments or pay in full during the first week of school in August, but getting the registration packet turned in now holds your student's spot in this important high school event. If the event is cancelled due to COVID-19, a full refund will be available.

FALL DISTANCE LEARNING: Based on a recent comment from Governor Polis, several people have asked about distance learning in the fall. At this point, we are hoping and planning on having in-person classroom instruction in August. However, if this changes, JICHS will have a distance learning plan waiting just in case. Make sure to keep your Infinite Campus contact information updated regularly to stay in the loop on important messages from James Irwin.

FACEBOOK VIDEOS: Some of the staff at JICHS have created fun videos that are posted on the JICHS Facebook page. Check these out to lift your spirits!

Please give a warm greeting to your student on behalf of our entire staff. We truly miss seeing your student each day at school. Once again, for any on-campus activities, remember to practice social distancing for the safety of our school community. If you have any questions, feel free to call our front office. As we wrap up a unique and trying year, I want to thank each of you for your flexibility, cooperation and excellent attitudes. Together, we have made the best out of an extremely difficult situation. I'm proud to be a partner with you at JICHS!

Blessings,



Alex Marquez, Principal